

**MEMORANDUM OF UNDERSTANDING
BETWEEN
SOUTHERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE
AND WEST VIRGINIA STATE UNIVERSITY
Two Plus Two Programs
AAS in Business Accounting, General Business, Small Business
Management, and Marketing and the
Bachelor of Science in Business Administration**

Introduction

Southern West Virginia Community and Technical College (hereafter referred to as Southern) and West Virginia State University (hereafter referred to as WVSU) agree to participate in a two plus two program. This program will provide students who achieve an A.A.S. degree in specified Business and Public Administration programs from Southern a process to transition into the B. S. degree program in Business Administration at WVSU.

Purpose and Philosophy

This Memorandum of Understanding commits WVSU to accept credits earned at Southern as delineated in the Suggested Course Sequences that are a part of this agreement. The two plus two concept promotes the idea that students' education experiences should include a seamless transition from associate degree programs to baccalaureate degree programs. This process includes recognition of prior education efforts and hope that students will recognize the importance of continuing their education. Through this Memorandum of Understanding, students are assured of acceptance of prior college courses and are offered a plan for completing a baccalaureate degree as efficiently as possible.

Background

The cooperating colleges, Southern West Virginia Community and Technical College and West Virginia State University, bring to this liaison the following backgrounds:

Southern West Virginia Community and Technical College was founded in 1971 and is a comprehensive community college located in a rural area. From that time, the college has expanded to include facilities in Williamson, Logan, and Boone and Wyoming Counties. The college also provides classes at several off-campus sites and through electronic interactive classroom equipment. The college offers relevant associate degree programs and emphasizes student-oriented, transferable learning, enabling students to achieve work, career, and personal success. The college is accredited by the North Central Association of Colleges and Schools Commission on Institutions of Higher Education.

West Virginia State University was founded in 1891 as a public, land grant, historically black college. The college has evolved into a fully accessible, racially integrated, and multigenerational university. The university is the largest institution of higher education in the Kanawha Valley and a resource center for this metropolitan area. The university

provides a broad spectrum of undergraduate degree programs, as well as graduate programs, for residential and commuting students. The university considers itself “a living laboratory of human relations” and cherishes its unique history and commitment to providing quality education through flexible course offerings in traditional and nontraditional educational settings. The university is accredited by the North Central Association of Colleges and Schools Commission on Institutions of Higher Education. The Department of Business Administration is accredited by the Association of Collegiate Business Schools and Programs.

Operational Guidelines

The following guidelines facilitate the process described in this agreement:

1. The memorandum of Understanding becomes effective as of the spring semester, 2006, and shall remain in effect until terminated by either party by giving at least thirty (30) days prior written notice of termination to the other party.
2. The parties to this agreement shall review the relationship every five years to assess its effectiveness and usefulness.
3. The parties to this agreement shall inform the other party promptly if the curricular requirements of the relevant programs change.
4. Both institutions will designate a contact person on their respective campuses to represent their interest and to carry out the program mutually agreed upon. These representatives will meet or otherwise communicate as needed to evaluate the program and propose changes.
5. WVSU will teach at least one course a semester on a campus of Southern as long as at least ten students register for the course.

Notices:

Any written notice under this agreement shall be addressed as follows:

President
West Virginia State University
PO Box 1000
Institute, WV 25112-1000

President
Southern West Virginia Community &
Technical College
PO Box 2900
Mt. Gay, WV 25637

Dr. Hazo W. Carter, Jr.
President
West Virginia State University

Joanne Jaeger Tomblin
President
Southern West Virginia Community &
Technical College

November 28, 2005

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